

Regulation IX - Transfer Between Programmes

(Version effective from 1 October 1995 until 3 October 2004)

1. In this Regulation "Head of Department responsible for a programme" shall be taken to include Directors of Studies designated by Senate.
2. A student registered on a programme may not transfer to another programme in the University until he/she has obtained the permission of the Head of Department responsible for the programme to which he/she seeks to transfer.
3. Permission to transfer will be given in writing using the form provided for this purpose.
4. Before permission to transfer is given, both the student and the Head of Department responsible for the programme to which he/she seeks to transfer shall give due consideration to the student's ability to meet the requirements of that programme.
5. Any element of credit transfer involved in an arrangement to transfer between programmes must be described in writing and shall be reported to the appropriate Faculty Board so that any appropriate waiver of programme regulations may be considered.
6. The credit transfer arrangements involved in admitting a student to anything other than the beginning of a programme must be described in writing and shall be reported to the appropriate Faculty Board so that any appropriate waiver of programme regulations may be considered.
7. For the purpose of "The Education (Mandatory Awards) Regulations" Part I paragraph 2 the "academic authority" shall be the Academic Registrar who shall inform the award granting authority whenever a student's application to transfer to another programme has been approved and all requirements related to such transfer have been satisfactorily fulfilled.

remade March 1995